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# **Comments in Highstage**

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## **1. Introduction**

Got a passing remark to a document? Or a question regarding an action? *Comments* allow you to add remarks to items in Highstage. Similarly, you can easily modify whether or not specific users associated with the item should receive email notifications of the newly submitted comments.

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### 2. Features

*Comments* supports the following capabilities in Highstage:

- Comments can be *added* to items in Highstage.
- Authors can make *changes* to existing comments.
- Authors can *delete* comments.

• Email notifications can be sent to associated users once a new comment is submitted to an item.

# 3. Configuration

Please refer to the <u>Configuration guide</u> for instructions on how to enable and configure comments in Highstage.

# 4. User guide

Please refer to the <u>User guide</u> on how to use comments in Highstage.

